

School Emergency Reference Guide for Parents

This guide is for quick reference. Please visit the District website for complete details of the Emergency Response Plan.

BEFORE

- Ensure emergency contact information in TeacherEase is accurate.
- Explain to students that cell phones should not be used during an emergency. Sounds and vibrations could alert the intruder of their hiding spot.
- Have access to the following communication systems:
 - District website www.oran.k12.mo.us
 - Automated phone calling service
 - Email
 - Text message, if opted in.
 - Download School Messenger App
 - District social media:
 - Facebook: [oranr3schoolcounseling](https://www.facebook.com/oranr3schoolcounseling)
 - Local news: KFVS 12 and Southeast Missourian

DURING

- Trust that emergency personnel and the school system are doing everything that is needed to protect your student and we will communicate with you.
- Expect contact from the District using previously stated avenues of communication.
- Please do not call the school. School phones are needed to manage the situation and lines must remain open.
- Parents will not be allowed on campus during an emergency. Emergency personnel need the area clear to do their job.
- After the emergency responders determine that a safe student release is possible, arrangements will be made for students to be picked up.

AFTER

- Students will be picked up at the announced reunification location. A photo ID will be required to sign out students.
- Students will only be released to a parent/guardian or adults listed on the student's Emergency Information Form.
- It is important to remain calm as children are greatly influenced by their family's sense of well-being.
- Contact your student's building counselor if your student is in need of emotional support.